

## **Milton Lilbourne - Parish Meeting Minutes:**

**Venue: The Manor House**

**Date: Thursday 14th March 2019**

**Time: 7.00pm – 9.00pm**

### **Present:**

Cllr Paul Oatway QPM (Chairman), Sarah Spanswick (Clerk), Cllr David Fall, Cllr Anthony Wells, Cllr Ann Maconie, Cllr, Ray Edwards, Cllr Jamie Cayzer-Colvin, Cllr Liz Minnear,

### **Apologies:**

Cllr Jerry Kunckler (WC Councillor)

### **Parishioners in attendance:**

None

### **Parishioners Questions:**

None

### **Chairman: - Approval of minutes from last meeting:**

The minutes were proposed as a true and accurate record of the last meeting by Cllr. Liz Minnear. This was seconded by Cllr. Jamie Cayzer-Colvin. All councillors then voted in support of the motion.

### **Matters Arising:**

None

### **Declarations of Interest:**

None

### **Wiltshire Police Report:**

The recent Policing Team Report was reviewed and the general feedback was that the presentation continued to be sub-standard over typing and spelling mistakes. Feedback will be sent to the CPT East Community Team.

### **Wiltshire Councillors Report:**

The Wiltshire Council representative sent his apologies. Unfortunately he was committed to another Wiltshire Council Event.

- In the absence of Cllr Jerry Kunkler, Cllr Paul Oatway confirmed that the Boundary Commission is currently undertaking a full review of all Parish Boundaries. It is expected that Pewsey will remain much relatively the same with only a few minor changes expected

## Planning Committee Report

Cllr Ann Maconie confirmed that there had been a number of applications since our last meeting in December.

<b><i>Awaiting Approval:</i></b>		<b><i>Decision:</i></b>
19/00914/FUL	Littleworth House, Littleworth - Two storey and single storey extension to main dwelling and demolition of existing outbuildings and erection of a new ancillary accommodation	<b><i>Awaiting Decision</i></b>
19/01176/LBC	King Hall, Milton Lilbourne - replace existing timber windows with new timer hardwood frames and double glazed and draft proof units	<b><i>Approved by WC</i></b>
19/0696/FUL	The Manor House, Milton Lilbourne Conversion of stables to ancillary accommodation	<b><i>Approved by WC</i></b>
18/10999/FUL	The Three Horseshoes, Little Salisbury - Change of use and subdivision of the swelling to form 2 dwellings	<b><i>Awaiting Decision</i></b>
18/11913/FUL	Martinsgate, Littleworth Removal of porch and erection of conservatory to rear elevation	<b><i>Approved by WC</i></b>
18/12001/FUL	The Vinery, Milton Lilbourne - domestic annexe (for carer) to replace modern double garage	<b><i>Approved by WC</i></b>
18/10210/FUL	Village Hall, Milton Lilbourne - install Hyland P8 children climbing frame within the village playpark	<b><i>Approved by WC</i></b>
19/00102/TCA	Cumberland Lodge, Milton Lilbourne Fell Fir Tree, fell laurel and reduce height of yew, holly and Laurel to 2.5m	<b><i>Approved by WC</i></b>
19/00075/TCA	1 Lawn Farm Close, Milton Lilbourne - Reduce crown of 2 x silver birch by 30% with shaping.	<b><i>Approve by WC</i></b>

Following a lengthy discussion regarding the Planning Application at Littleworth House an amended comment will be submitted to WC by Milton Lilbourne Parish Council. This was Proposed by Cllr. Paul Oatway and Seconded by Cllr Jamie Cayzer-Colvin. This has now been submitted.

## **Finance Committee Report:**

Cllr Wells advised that the balance of the MLPC Bank Accounts were confirmed as follows as at 14/03/19

Current Account	£ 207.67
Reserve Account	£ 8,250.00

The final tranche of the Section 106 monies has now been received (£8,305.99) to enable the completion of the playpark upgrade. This has now been completed. The Section 106 funds largely covered the playpark project with a shortfall of £1,189.38 which was made up by Milton Lilbourne Parish Council

It was agreed to transfer the sum of £1,250 from the Reserve account to the Current account to cover any end of year expenditure.

The budget remained tight in Q4 and justifies the precept increase made for 2018/19.

## **Village Hall**

- Cllr Anthony Wells gave an update of the building works at the Village Hall  
It appears that a Loss Adjuster from the Insurance Company has sourced a company who can do the works (estimated at £32k) at a cheaper cost.  
Given that Bond Construction have already commenced works, the VH Committee agreed to allow them to carry on and make up the difference.
- Carol Parsons has now stepped down from the Committee which leaves 3 Committee Members (Peter Miles as Chairman, Gary Baglin and Nick Wood) There are also 2 co-opted members in addition to Lyn Hawkes as Treasurer (Jane Barne and Anthony Wells)

## **Community Committee Report:**

### **Christmas Trees**

- Regarded as a huge success however we may go for a slightly larger tree next year

### **Playpark**

- A workforce undertook extensive works to remove the existing swings and prepare the site ready for the install action of the Play Tower. A special thanks was extended to Anthony and Caroline Wells, Cliff Spanswick, Ray Edwards and Paul Oatway for their hard work on the day.
- The Active Garden Tower is now in situ and has been well received with positive feedback.
- The intention is to fill in the gap to make a natural path of play equipment by providing a second swing, however this will need to be re-costed once the first precept funding has been received.
- A suggestion made by a parishioner was to carry out an Easter Egg Hunt at the Play Park.

### **WW1 Commemorative Trees**

- Following agreement and support of Mr and Mrs Ensor the siting of the commemorative trees have been marked out on the top of Milton Hill.
- Gerald Osborne raised concerns about the trees shadowing and hampering the growth of the rare orchids on the hill side and this has been taken in to consideration when marking out the trees.
- There will be 11 trees planted to commemorate the 11 fallen within our Parish. These will be copper beech which will be better suited to the conditions on the exposed hill and the soil.
- There will be a 12th tree planted in memory of Mr Ensors relative who also died in WW1. The location of the trees will be decided at the weekend when the PC will meet with Mr and Mrs Ensor.
- A suggestion was made to install a Sarcen Stone in memory of the fallen listing their names thereon.

**Action - DF arranging the purchase of the tree**

## Heritage Signposts

- Jerry Ashton has agreed to take the refurbishment of the Heritage Signposts that need replacing at a cost of c. £1,500.00
- This work will be carried out on a rolling programme beginning with the one at Littleworth.

**Action - SS to find out timescale of completion**

## Parish Steward

- Our Parish Steward covers the Eastern part of the community area of which our Parish falls in
- Following a temporary suspension and the PS being reassigned to our village, worksheets have been submitted for the last 3 months, however very few of the tasks are completed.
- Last week a meeting took place between Cllr Paul Oatway, Cllr Jerry Kunkler, Bill Parks (Head of Local Highways, Wiltshire Council) and a representative from Ringway to debate the Stewards lack of activity and the Parish's concerns.
- Ringway are going to address these matters with the Parish Steward and will monitor him closely.

## CCTV

- It was agreed to postpone the discussion of the proposed CCTV camera at the crossroads until the next AGM meeting.

**Action - DF (Comm Cttee)**

## Footpaths

- The Western Boundary hearing is due to take place in Pewsey on 26th March regarding the disputed rights of way.
- Cllr David Fall has sent e-mails to all the parishioners who expressed favourable comments advising them of the meeting on the 26th March as the more people who can come and support the proposal the better.
- Milton Lilbourne Parish Council remains supportive to the Southern Route
- We are still awaiting notice from Wiltshire Council on the landowners proposals to divert and upgrade the rights of way on Milton Hill. This has been supported by MLPC

## Notice Boards

- The stain used on the noticeboards when they were installed has now been identified and a quote is to be obtained from Ben Rhodes starting with the Littleworth noticeboard as a benchmark

**Action - DF (Comm Cttee)**

## Website

- Following the ongoing problems with mh-p the website host, we have engaged with PC Doctor Dave to take over the website following a recommendation from Pewsey Parish Clerk.
- It has not been the smoothest of handovers and the Parish Clerk is finding him particularly difficult to deal with. We have therefore made the decision to continue with him for a 12 month period and then consider our options.

## Defibrillator

- Finance Committee to meet to make a decision whether or not to extend the defibrillator contract which expires on the 21st December '19 at a cost of £1,800 + VAT for a 4 year term. The general opinion of the committee was to continue with the contract.
- Given the number of new parishioners who have moved into the Parish in the last year it was agreed to run another training session in October '19 (outside of the half term)

**Action - SS to arrange**

### Flagpole

- A new silent running (internal lanyard) fibreglass flagpole has been installed behind the Memorial Stone
- A neighbouring parishioner has written as they are unhappy with the positioning of the flagpole and the assurances made in the last minutes that the flagpole would be raised and lowered each day.
- The Parish Council responded to this letter advising that the flagpole was installed behind the Memorial Stone following preferences shown by a majority of the parishioners
- Comments were considered and all steps taken to mitigate concerns by flying a silent running flagpole at significant cost and that due to unforeseen circumstances the commitment to raise and lower the flag each day was not now possible.
- A discussion was held and it was agreed that following a unanimous vote at the AGM two years ago, the permanent flag pole would be erected behind the Memorial Stone.  
The Parish Council agreed to find a more suitable flag to limit the noise of it flapping in the wind.  
In times of particularly high winds, Cllr David Fall agreed to take the responsibility to lower the flag.  
This decision was proposed by Cllr Ann Maconie and Seconded by Cllr Ray Edwards  
All who were present voted in favour of the decision
- MLPC will be responding to the parishioner within the week

### Litter Bin

- The litter bin has been installed beside the grit bin on Havering Lane and will be emptied by Id-Verde as part of their maintenance contract.

### Chairman's Notices

- Wiltshire Council will be investing £21m in the highways resurfacing programme across the county in 2019/20 and in addition have an £8m pothole fund to deliver improvements to the local highways maintenance
- They are also investing £12m to replace the old sodium streetlights with LED lights which will help save over £1m in electricity costs and reduce the CO2 emissions. The LED lights has a dimming capability and lights will be dimmed after 11pm.
- Armed Forces Day 28-30 June. This will be a national event and up to 1000 troops will be parading through the streets of Salisbury.

### Councillors Question Time

- Parishioners have been wondering what works were being undertaken at Somerset House. The committee were assured that this work is purely replacement building works and following the original footprint.
- Signage for Severalls Lane was discussed as delivery vans and emergency services vehicles continue to use this by-way as their route into the New Severalls but then find they cannot maneuverer around the bend at the end of the lane.  
**Action - PO to raise at next CATG meeting**

Next Parish Council meeting will be the AGM, diaried for Thursday 30th May '19 at ML Village Hall

Finally the Chairman thanked everyone for their attendance and the meeting concluded at 9.05pm

Minutes submitted by: Clerk, Sarah Spanswick

Minutes approved by: