

## ***Milton Lilbourne - Parish Meeting Minutes:***

***Venue: The Village Hall***

***Date: Wednesday 2nd October 2019***

***Time: 7.30pm***

### **Present:**

Cllr Paul Oatway QPM (Chairman), Sarah Spanswick (Clerk), Cllr David Fall, Cllr Anthony Wells, Cllr Ann Maconie, Cllr, Ray Edwards, Cllr Liz Minnear,

### **Apologies:**

Cllr Jamie Cayzer-Colvin

### **Parishioners in attendance:**

None

### **Parishioners Questions:**

None

### **Chairman: - Approval of minutes from last meeting:**

The minutes were proposed as a true and accurate record of the last meeting by Cllr. Ann Maconie. This was seconded by Cllr. David Fall. All councillors then voted in support of the motion.

### ***Matters Arising:***

None

### **Declarations of Interest:**

Declared by Cllr Anthony Wells:-  
- Pathway and hedgerow cutting

### **Wiltshire Police Report:**

The recent Policing Team Report had been circulated by all Councillors by e-mail and was reviewed.

The only item which impacted the Parish was the recently burglary at Littleworth where forced entry was gained.

The standard of the report had been much improved.

### **Wiltshire Councillors Report:**

The Wiltshire Council representative was not in attendance and therefore a report was not available.

### **Planning Committee Report**

Cllr Ann Maconie confirmed that there had been a number of applications since our last meeting in March but generally nothing of any major concern.

<a href="#">18/11913/FUL</a>	Martinsgate, Littleworth, SN9 5LF	Removal of porch and erection of conservatory to rear elevation
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<a href="#">19/00696/FUL</a>	The Manor House, Milton Lilbourne	Conversion of stables to ancillary accommodation
<a href="#">19/02661/FUL</a>	Havering House, Havering Lane, Milton Lilbourne	Single storey extension to bungalow
<a href="#">19/03248/TCA</a>	Abbey House, Havering Lane, Milton Lilbourne	Work to Trees in a Conservation Area
<a href="#">19/02576/FUL</a>	Somerset House, Milton Lilbourne,	Proposed lean to conservatory
<a href="#">19/02911/TCA</a>	The Manor House, Milton Lilbourne	50% reduction of 7 x Leylandii trees
<a href="#">19/04123/TCA</a>	Fyfield House, Fyfield, SN9 5JS	30% crown reduction to Beech Tree
<a href="#">19/03516/FUL</a>	12 The New Severalls, Milton Lilbourne, SN9 5LL	Proposed two storey side and rear extensions and associated internal alterations
<a href="#">19/05092/TCA</a>	Fern Cottage, The Street, Milton Lilbourne, SN9 5LQ	Yew Tree in need of pruning to maintain health of tree - tree surgeon recommendation is to reduce crown by 10%
<a href="#">19/05588/TCA</a>	Westering House, Milton Lilbourne, Pewsey, SN9 5LQ	Horse Chestnut tree- thin lower 30% of southern crown by 30% and shape Cypress & Acer trees - shorten branches overhanging shed roof by 2m-3m and shape
<a href="#">19/05082/FUL</a>	Cumberland Lodge, The Street, Milton Lilbourne, Pewsey, SN9 5LQ	Various internal alterations to dwelling, conversion of outbuilding, creation of new single external door and new window and creation of one parking space
<a href="#">19/05615/LBC</a>	Cumberland Lodge, The Street, Milton Lilbourne, Pewsey, SN9 5LQ	Listed Building consent
<a href="#">19/06494/TCA</a>	Fyfield House, Fyfield, Pewsey, SN9 5JS	Fell 2 x Beech Trees & 3 x Leylandii Trees
<a href="#">19/06233/TCA</a>	Somerset House, Milton Lilbourne, Pewsey, Sn9 5LQ	Fell Yew & Holly Tree
<a href="#">19/06819/TCA</a>	Abbey House, Havering Lane, Milton Lilbourne, Pewsey, SN9 5LJ	Fell Oak Tree & Beech Tree

<a href="#">19/08460/TCA</a>	Avoncourt House, Milton Lilbourne	Cherry Tree Fell
<a href="#">19/08333/TCA</a>	The Vinery, The Street, Milton Lilbourne, SN9 5LQ	T3 Group comprises a young ash and young sycamore removal

The application for Cumberland Lodge still awaits a decision. Whilst MLPC offered no objection to the work on the main dwelling, the decision relating to the proposed changes to the garage have been left with the Wiltshire Council Planning Officers.

Cllr Paul Oatway reiterated that where the Planning Sub Committee were not fully supportive with a particular application, they would bring that application back to a full Parish Council meeting for debate. From that debate two options would come forward. A unanimous no objection contrary to the views of the Planning Sub Committee would result in the Parish Council offering no objections to the planning application. Where the full council agreed with the Sub Planning Committee to refuse the application, the full Parish Council would then hold an open meeting where the applicant and those for and against would present their case to the full Parish Council. From the evidence provided and the following debate by the full council a concluding decision would be made which would be presented to Wiltshire Council as MLPC's position on the said application.

### **Finance Committee Report:**

Cllr Wells advised that the balance of the MLPC Bank Accounts were confirmed as follows as at 02.10.19

Current Account	£ 10,166.04
Reserve Account	£ 10,000.00

Both Precept payments totalling £12,770.19 had been received from Wiltshire Council together with the VAT Reclaim in the sum of £4,858.75.

A meeting has been set for the Finance Sub Committee to meet on the 22nd October '19 to plan and draw up a Forecast for 2020/21 and decide on any increases required for next years precept. This has to be submitted to WC by the end of December '19

Cllr Wells ran through the expenditure for the current year which from 1st April to date totals £8,920.57

### **Village Hall**

- The minutes to the Village Hall meetings are now being sent to the ML Parish Clerk
- A new cleaner has been employed and it was clear to see that the hall is spotless
- The monthly Village Pub Nights appear to be well attended.
- The Village Hall committee are planning further upgrades to the kitchen facilities
- The acoustic boards have now all been installed and the marked improvement was commented on by both Council and many parishioners.
- Due to the work undertaken with the acoustics the Parish Council was unanimous in financially offering support to the Village Hall committee with a financial contribution of a one off payment of £600.00.

### **Community Committee Report:**

#### a) **VE DAY celebrations 2020**

- Plans for the big weekend next year were discussed. This will be a national event and the May Bank Holiday is being moved from the Monday to Friday 8th May 2020 given that on this day 75 years ago Winston Churchill officially announced the end of WW2. Thought and planning will go into this over the next few months in order that we have a celebration for the village to remember

b) **Remembrance Day 2019**

- Simon Vandeleur will be running events for this years Remembrance Day.
- Following the Church Service the congregation will walk to the war memorial for the wreath laying ceremony.
- The Parish Council will continue to lay out the crosses and wreaths ahead of the event.

**Action - Cllr Oatway to arrange signage with C Spanswick**

**Footpaths**

- Cllr Fall thanked Cllr Wells for clearing the footpaths and keeping them passable
- Cllr Ann Maconie raised the footpath linking the bridleways running south from Fyfield which is up before an Independent Committee in January re designation of new Rights of Way. It appears that the farmer has ploughed right to the field edge together with overgrown shrubs to deter people from walking this route.
- Byway 22 which runs south from the end of the tarred road on Milton Hill towards Everleigh is badly overgrown, deeply rutted and, in parts, difficult to navigate on foot let alone horse or an wheeled vehicle. The landowners are reluctant to cut back the vegetation because they do not want to attract hare coursers who have been active in the area. Also as a PC we do not want to encourage the use of recreational 4 wheel drive vehicles which have contributed to the rutting which led to a voluntary restraint notice on the byway last year

**Action - Cllr Fall to contact WC for advice on how to resolve this issue and whether possible the byway could be made into a restricted byway**

**Village Plan**

- The Village Plan listing all house names has been completed and is displayed in the Village Hall Notice Board. Delivery drivers to be directed to this plan to locate houses

**Flagpole**

- Following complaints regarding the noise from the flag blowing in the wind, it was agreed that the Parish Council hand over the key to the silent running mechanism to a parishioner for them to manage the process.
- Strict instructions have been applied to this process with regards to flag flying times.

**Scrapyard**

- It was agreed that the scrapyard is currently quite neat despite a little bit of slippage from time to time.
- A sleeper wall has been erected to replace the conifers around the back of the scrapyard which has caused some concerns from parishioners regarding the apparent removal of conifers.
- No Action was required at present

Abandoned Scrap Lorry

- Lorry has been abandoned on the Littleworth Road towards Totteridge Farm and has been there for several months
- Several complaints have been received about this vehicle from Parishioners living in Littleworth.

**Action - Cllr Wells will contact the potential owner of the vehicle to have the vehicle removed. Failing this Wiltshire Police and /or Wiltshire Council to be contacted as complaints continue from parishioners at Littleworth.**

**WW1 Commemorative Trees**

- 12 Copper Beech trees have now been ordered and will be available end Oct/beg Nov.
- The location of the trees have been pegged out. The landowner will be requested to check the site to make sure they are happy with where they have been marked to be planted.
- Cllr Cayzer-Colvin has placed the order with the Ironworkers for the Tree Guards and once they are ready it has been agreed that they will be delivered to Totteridge Farm for storage and onward transport to the top of the Hill.
- A work party is to be agreed for planting once the trees have been delivered.

**Action - DF arranging the purchase & delivery of the trees**

### Heritage Signposts

- There has been some difficulties in finding replacements for the Heritage Signposts. Therefore Cllr's Fall and Oatway are progressing this matter with a local contractor.

**Action - Cllr's Fall and Oatway to complete**

### Christmas Trees

- It was agreed to install Christmas Trees again this year, slightly larger than last year, and a date put them up will be decided in the coming weeks.

**Action - DF (Comm Cttee)**

### Notice Boards

- The Notice Board at Littleworth has been re-varnished however the white lettering had been varnished over. Cllr Fall will contact Ben Rhodes to repaint lettering.
- The Notice Board at the Village Hall has been refurbished and varnished.
- The next Notice Board to be refurbished is at New Mill and Ben Rhodes has been instructed to do so.

**Action - DF (Comm Cttee)**

### ROSPA Report

- The report following the annual safety inspection has been received and circulated to all Councillors by e-mail
- There were no major issues raised - low risk scores only
- Observations were made where strimmers had caused damage around the base of some of the equipment when the grass had been cut. Ben Rhodes has been instructed to place protective strips around the base of the playground equipment and specifically asked not to leave any sharp edges given that this is a play area.
- Following requests from parishioners, bird spikes have been installed about the play park equipment. Cllr Paul Oatway expressed thanks to Cliff Spanswick for helping him with the installation.
- The Community Sub Committee will run through the whole report and attend to any other items raised and request the providers of the new equipment to return if necessary.

**Action - DF (Comm Cttee)**

### Defibrillator

- In August when the clerk was carrying out the monthly defibrillator report, the device was found to be hanging from the wall held on by only two loose raw plugs.
- The matter was raised with SWAS only to be told that given it was likely to fall off the wall and was insecure, the defibrillator was noted by the emergency services as 'unavailable' until it had be re-secured.
- Coincidentally a gathering had taken place at the Recreation ground the day before the inspection was carried out by the Clerk. CCTV footage was scanned and the outcome will be reported back to the Community Committee.
- Ben Rhodes was instructed to have the device secured back to the wall and following this the device is up and running and re-activated with the emergency services.
- The committee agreed that the defibrillator contract which comes to an end of the 4 year contract in December should be renewed at a cost of £2160.00. The Finance Committee will make the final decision when it meets on the 22nd October.
- The next defibrillator training session will take place on Saturday 9th November at 1.30pm. The Clerk distributed flyers to the Councillors to distribute to every household in the village.

### Good Verge Guide

- Following the request for all Parish Councils in the Pewsey Area to adopt the Good Verge Guide the document was circulated to all Councillors by e-mail for their consideration and comments.
- It was agreed that whilst we live in a very rural area, we did not have many options to adopt such an area and therefore No Action will be taken.

## Telephone Box

- Cllr Fall to contact Ben Rhodes for a quote to re-paint the telephone box and ask how much paint is required.

**Action - Sarah to source Post Office Red paint once quantity is known**

## Councillors Question Time

- Cllr Minnear advised that when there has been a heavy rainfall, water collects in the turning area in Forge Close and has difficulty in draining away.  
**Action - Cllr Oatway/Clerk to report to Richard Dobson**
- Cllr Fall reported that the culvert is still blocked behind the Barn Cottages when the pond fills up. The matter has been raised with Wiltshire Council and we will contact Richard Dobson (Highway Engineer) in an attempt to resolve the matter  
**Action - Cllr Oatway/Clerk to contact Richard Dobson**
- The Speed Device is up and running again. The batteries are working but it appears that we may need to purchase more shortly at a cost of about £80 each.
- Cllr Edwards asked whether there was a plan to repair the B3087 in the near future. There is a comprehensive plan for 2020 however Cllr Oatway urged people to report issues via the My Wiltshire App where all reports are logged and actioned.
- Signage - Fairground signage associated with the Carnival had recently been removed on the visibility splay at the crossroads as it was obscuring visibility.
- Signage for Severalls Lane was raised again as delivery vans and emergency services vehicles continue to use this by-way as their route into the New Severalls but then find they cannot maneuver around the bend at the end of the lane.  
**Action - PO to raise at next CATG meeting**

Next Parish Council meeting will be the AGM, diaried for Wednesday 4th December '19 at ML Village Hall

Finally the Chairman thanked everyone for their attendance and the meeting concluded at 9.20pm

Minutes submitted by: Clerk, Sarah Spanswick

Minutes approved by: