

## **Milton Lilbourne - Parish Meeting Minutes:**

**Venue: The Village Hall**

**Date: Wednesday 4th December 2019**

**Time: 7.30pm**

### **Present:**

Cllr Paul Oatway QPM (Chairman), Sarah Spanswick (Clerk), Cllr David Fall, Cllr Anthony Wells, Cllr Ann Maconie, Cllr, Ray Edwards, Cllr Liz Minnear,

### **Apologies:**

Cllr Jamie Cayzer-Colvin & Cllr Jerry Kunkler (WC Councillor)

### **Parishioners in attendance:**

Mr Giles Clayden (observing, to see if he would like to join the Parish Council)

### **Parishioners Questions:**

None

### **Chairman: - Approval of minutes from last meeting:**

The minutes were proposed as a true and accurate record of the last meeting by Cllr. Ann Maconie. This was seconded by Cllr. David Fall. All councillors then voted in support of the motion.

Cllr Oatway wanted thanks given to Cliff Spanswick for providing the new signage for the Remembrance Service

### **Matters Arising:**

*Cllr Oatway mentioned the news that Wendy Jones had sadly passed away and that she would be cremated at Bath Crematorium on Monday 9th December. The Parish Council send condolences to Rob and Harry Jones.*

### **Declarations of Interest:**

None

### **Wiltshire Police Report:**

Cllr Oatway reported that PCSO Jonathan Mills was back in Pewsey, an area that he knows very well and it was encouraging to see from the report that he was getting out and about.

Little in the Police Report for October related to our Parish other than the potential for hare coursing, especially in Burbage and Everleigh. Police are carrying out regular night time patrolling

### **Wiltshire Councillors Report:**

The Wiltshire Council representative was not in attendance as he was in County Hall at a debate about Leisure Services, therefore a report was not available.

## **Planning Committee Report**

Cllr Ann Maconie advised that it had been a quieter couple of months and only the following applications received since our last meeting in October.

<a href="#">19/09259/FUL</a>	Tile House, Clench, Pewsey, SN8 4NT	Proposed First Floor Extension
<a href="#">19/10487/FUL</a>	Clench House, Clench, SN8 4NT	Demolition of existing conservatory and construction of new garden room
<a href="#">19/10850/TCA</a>	Clover Cottage, The Street, Milton Lilbourne, SN9 5LQ	Ash Trees - 1 large & 1 secondary younger spur. Pollard large Ash and remove small Ash tree
<a href="#">19/11243/FUL</a>	23 The New Severalls, Milton Lilbourne, SN9 5LL	Proposed side and rear extensions, new roof & conversion of roof space. Proposed dropped kerb & off road parking

The application for Cumberland Lodge was finally approved on 14th Nov '19.

## **Finance Committee Report:**

Cllr Wells advised that the balance of the MLPC Bank Accounts were confirmed as follows as at 04.12.19

Current Account	£ 7,847.72
Reserve Account	£ 10,000.00

The Finance Committee recommended a 7% rise in the Precept to cover the cost of the defibrillator (£2,160.00 to be paid this month covering a 4 year period). This would be an extra £3.31 for those in Band D.

In real terms, the Parish Council wanted to raise the Precept by 3% but to cover the additional cost of the defibrillator fee which had to be paid in full this financial year, this was the reason for the rise in the Precept to 7%.

Cllr Wells queried the Wiltshire Council Precept Calculator as their calculations don't seem to be correct. The Parish Clerk will take this up with Wiltshire Council Finance Department for their advice.

**Action - SS to contact WC Finance Dept**

Based on the outcome of the findings regarding these calculations the 7% increase was proposed by Cllr Anthony Wells and Seconded by Cllr Anne Maconie. All councillors then voted in support of the motion.

There has been a Reserve amount of £10k for several years now which has been dipped into from time to time, therefore justifying its existence.

## **Village Hall**

- The minutes to the Village Hall meetings are now being sent to the ML Parish Clerk as well as the VH representative
- Cllr Anthony Wells attends as many meetings as he can. In his absence it was suggested that another member of the PC attends.
- The one off £600 financial contribution has been made by the PC to the Village Hall to support the acoustic boards which from reports are proving very successful.
- Sarah to contact the Chairman of the Village Hall to obtain a key to the media box.
- The last VH minutes indicated that the charge made to the PC would be increasing in line with that charged to the Church. Clarification has now been received from the VH Treasurer who has confirmed that the church, who were paying for the hall on an hourly basis based on usage, will now be paying £100.00 (ie the same as the PC). Therefore our charge will not be increasing.

- Further quotes are being obtained regarding the upgrades to the kitchen facilities.

### **Community Committee Report:**

#### **VE DAY celebrations 2020**

- Plans were discussed for the week of National Celebrations in May next year.
- The early May Bank Holiday has been moved from the Monday to Friday 8th May given that on that day 75 years ago Winston Churchill officially announced the end of WW2.
- Cllr Oatway encouraged all councillors to read the programme of National Celebrations online:- <https://www.veday75.org/programme>
- The Event the Parish Council is proposing is:-
  - Party, early evening, at the Village Hall, possibly Fancy Dress with the VH to run the bar on Saturday 9th May
  - BBQ or Hog roast - ticketed per household
  - Pewsey Male Voice Choir to sing songs from the 1940's
- The Community Committee will polish arrangements over the coming weeks/months and Cllr Oatway will liaise with Peter Miles (VH) and Simon Vandeleur (Church)
- Decision to move the mandate for the proposed event forward was Proposed by Cllr Fall and seconded by Cllr Maconie
- Clerk to book Village Hall for Saturday 9th May (done)

#### **Remembrance Day 2019**

- Positive feedback has been received about the way the proceedings have evolved.
- Its been decided that the 2019 service will be the format going forward
- Special thanks to Irene Williamson and Rose Yeates for their help in serving refreshments at the Village Hall on the day

#### **Footpaths**

- Comments from MLPC regarding the creation of new footpaths on the Parish's Western Boundary are to be submitted by the 17th Dec. The postponed inquiry will now take place on 14th Jan '20 before an Independent Committee regarding the designation of the new Rights of Way.
- Byway 22 which runs south from the end of the tarred road on Milton Hill towards Everleigh is in a poor state, badly overgrown, deeply rutted and, in parts, difficult to navigate on foot let alone horse or a wheeled vehicle. The landowners are reluctant to cut back the vegetation because they do not want to attract hare coursers who have been active in the area. Also as a PC we do not want to encourage the use of recreational 4 wheel drive vehicles which have contributed to the rutting which led to a voluntary restraint notice on the byway last year. The owners are obliged to cut the overgrowth back and make it passable and WC are required to keep the surface in good order.
- Cllr Fall is meeting the Countryside Access Officer from WC on 16th Dec '19 for his suggestions on how best to resolve the issue and whether it may be possible to convert the byway into a restricted byway.

#### **Village Plan**

- The Village Plan listing all house names has been completed and is displayed in the Village Hall Notice Board but unfortunately has faded. Delivery drivers to be directed to this plan to locate houses.  
**Action - SS to contact Wessex Print to see if they can print a non fade plan**

#### **Scrapyard**

##### **Abandoned Scrap Lorry**

- The abandoned lorry on the Littleworth Road towards Totteridge Farm has now been removed and the matter resolved

### **WW1 Commemorative Trees**

- 12 Copper Beech trees have now planted and the metal tree guards installed.
- Thank you to Cllr Cayzer Colvin for funding the tree guards and also to Richard Ensor for allowing the trees to be planted on his land.
- Consideration to be given to the purchase and wording upon a Sarcen Stone to be laid beside the trees

### **Heritage Signposts**

- There has been some difficulties in finding replacements or repairs to the Heritage Signposts. The work will be intricate and time consuming.
- The woodwork workshop on the Salisbury Road is never found to be open and it was thought that if we cant find a resolution we will have to resort to installing a Wiltshire council standard issue metal sign.
- Cllr Wells suggested that it would be a shame to have to resort to that and might be in a position to manage the refurbishment himself. He would start by getting pricing for the timber post and see what equipment is required to carry out the repair/refurb.

**Action - Cllr Wells to report back on findings**

### **Christmas Trees**

- 16 Christmas trees, at £15 per tree, have been ordered from Wootton Rivers and will be collected and installed on Thursday 19th Dec by a PC work party
- Cllr Fall will check the lights and batteries and the Clerk will order whatever we are short of.

**Action - DF & SS (Comm Cttee)**

### **Maintenance and Repair**

- Cllr Fall has instructed Ben Rhodes to repair/restore the phone box, playground equipment, benches on the Recreation Ground and the Notice Board at New Mill. It is expected that this will be carried out in the Spring when we get some better weather.
- The paint for the phone box has been purchased.
- Cllr Maconie and Cllr Minnear mentioned some styles which need repairing and Cllr Fall will instruct Ben Rhodes to add these to his list.

**Action - DF (Comm Cttee)**

### **ROSPA Report/Playpark**

- Following observations in the report that strimmers had caused damage around the base of some of the equipment when the grass had been cut, Ben Rhodes has been instructed to place protective strips around the base of the playground equipment and specifically asked not to leave any sharp edges given that this is a play area.
- We will review the accounts at the end of the Financial year to see if funds are available to purchase new swings and a replacement wobbly roller

### **Defibrillator**

- The defibrillator contract which comes to an end of the 4 year contract next week will be renewed at a cost of £2160.00. This has to be settled in full by 21st December

### **Highway Report (B3087)**

- Cllr Edwards carried out a comprehensive Highways Inspection of the B3087 and report thereafter.
- It highlighted 17 defects in 1000 yards
- The report comprised a 3 page summary and 12 pages of photographs
- Cllr Oatway has submitted the report to County Hall and is meeting with a Cabinet Minister for Highways next week to discuss same.
- Cllr Oatway to find out if there are plans to upgrade the road in the near future and to perhaps consider a priority passing sign where the road beyond the crossroads (towards Eastern Royal) narrows to only 14 ft.

### **Councillors Question Time**

- Cllr Minnear advised that when there has been a heavy rainfall, water collects in the turning area in Forge Close and has difficulty in draining away which continues to be a problem.  
**Action - Cllr Oatway to report to Richard Dobson**
- Cllr Fall mentioned that the culvert behind Barn Cottages is still blocked when the pond fills up. Highways Engineers have been out to visit the site in an attempt to resolve the matter  
**Action - Cllr Oatway to contact Richard Dobson**
- Signage for Severalls Lane was raised again as delivery vans and emergency services vehicles continue to use this by-way as their route into the New Severalls but then find they cannot maneuver around the bend at the end of the lane.  
**Action - PO to raise with Mark Standby at next CATG meeting for advice on wording for a sign**
- Cllr Wells raised the new History sign installed in Eastern Royal village and suggested something similar for Milton Lilbourne. Cllrs. to take a look and discuss at the next PC meeting.

Next Parish Council meeting will be held on Thursday 6th February '2020 at 7pm.

The meetings for the entire year were set as follows:-

Thurs 2nd April @ 7pm  
Thurs 30th April @ 7pm  
Thurs 4th June @ 7pm  
Thurs 10th Sept @ 7pm  
Thurs 3rd Dec @ 7pm.

Finally the Chairman thanked everyone for their attendance and the meeting concluded at 9.20pm

Minutes submitted by: Clerk, Sarah Spanswick  
Minutes approved by: