

## **Milton Lilbourne - Parish Meeting Minutes:**

**Venue: Teleconference (due to the continuing Coronavirus pandemic)**

**Date: Monday 19th October 2020**

**Time: 7.00pm**

### **Present:**

Cllr Paul Oatway QPM (Chairman), Sarah Spanswick (Clerk), Cllr David Fall, Cllr Jamie Cayzer-Colvin, Cllr Anthony Wells, Cllr Liz Minnear, Mr Giles Clayden, Cllr Ray Edwards

### **Apologies:**

Cllr Ann Maconie - Cllr Oatway wished Ann and her family best wishes on behalf of the entire Parish Council  
Cllr Ray Edwards (unable to dial in)

### **Parishioners in attendance:**

None

### **Parishioners Questions:**

None

### **Chairman: - Approval of minutes from last meeting:**

The minutes were proposed as a true and accurate record of the last meeting by Cllr. David Fall. This was seconded by Cllr. Liz Minnear. All councillors then voted in support of the motion.

### **Declarations of Interest:**

Declared by Cllr Anthony Wells:-

- Footpath and hedgerow cutting
- Gritting roads
- Supplying wine for the PC AGM

### **Wiltshire Police Report**

- Last report received was for July 2020 and was circulated to all Councillors at the time.
- No issues directly involving Milton Lilbourne
- Usual beauty spot car park thefts and non-dwelling burglaries reported

### **Planning Committee Report**

Cllr Anthony Wells advised the following application had been submitted since our last meeting, all of which have since been Approved/Approved with conditions:-

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<a href="#">20/03934/LBC</a>	Havering House, Havering Lane	To strip and re-tile part of the roof
<a href="#">20/04019/FUL</a>	Somerset House	Conversion of existing stables and coach house into ancillary accommodation
<a href="#">20/05363/FUL</a>	Lovelock Cottage, Milton Road	Conversion of garage and store to dwelling
<a href="#">20/05979/FUL</a>	Priory Cottage, The Street	Conversion of part of a stable block to music room
<a href="#">20/06143/LBC</a>	The Coach House, The Manor House	Enlargement of window in the south elevation of The Coach House

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<a href="#">20/06882/TCA</a>	The Manor House	Fell 5 x Leylandii, Fell Ash Tree & reduce Acacia by 30%
<a href="#">20/07530/TCA</a>	The Old Post Office	Remove & Replace Elm, Purple Leaf Plum - reduce crown by 30% & Acer - Reduce crown by 30%
<a href="#">20/08241/TCA</a>	Abbey House, Havering Lane	Which Elm - Fell

Cllr Wells advised that the application at Fern Cottage (two storey rear extension, internal and external works) has now been withdrawn

### **Community Committee Report:**

#### **Workparty - Footpath clearance**

- Cllr Fall thanked all those at the work party helping to clear the byway to the south of Milton Hill. It still needs a considerable amount of work. The rutts are sever and the overhang from the trees and shrubs are stopping any vehicular access. It appears that the only way forward would be to start by chain sawing the overhang and removing the debris once felled. Once cleared it would still be impassable to vehicles due to the heavy rutting. Cllr Fall asked the Chairman if this could be passed to Wiltshire Council for assistance. Cllr Oatway will speak to the Highways Engineer, Richard Dobson but expects the responsibility to lie with the land owner. The re-designation to a restricted bridleway has previously been discussed, but this would come at a considerable cost.

**Action - Cllr Oatway to contact WC**

#### **Clay Lane**

- Cllr Fall also advised that Clay Lane needs attention as it gradually narrows and is difficult to get through due to the encroaching trees and brambles. Cllr Fall will liaise with Cllr Wells to see if it is wide enough for Cllr Wells to get the required farm machinery down to clear the brambles and young trees while it is dry before winter. The hedge trimmer would not fit as it is attached to the tractor which is too big. Another work party will be put together once the trees and brambles have been cut to clear up the debris.

#### **Heritage Sign Posts**

- The second of the two fingerposts is almost complete and its arrival is imminent. The delay was down to having to put all the oak into controlled temperature storage during the heatwave to prevent it from being damaged by the extreme and prolonged heat. They are now continuing with the construction and seasoning the hardwood to complete. Cllr Oatway confirmed that whilst the installation will be our responsibility, he has been in discussion with Wiltshire Council who have confirmed that they will install them on our behalf.

#### **Access to Old/New Severalls**

- Delivery Vans and Emergency Services are still getting stuck in Severalls Lane whilst trying to access The Old & New Severalls. Cllr Fall asked if this could be raised with Wiltshire Council as it is now a big concern as yet another ambulance got stuck w/c 5th October on its way to John Wilcox in The New Severalls. Cllr Oatway advised that he spoke with Mark Stansby, Senior Highway Engineer on or about February of this year and that this is an ongoing action that is currently being accessed by engineers as to exactly how this can be resolved.

A home made sign at the foot of the road has been suggested but objected to by one of the residents.

Cllr Minnear advised that residents in The New Severalls were getting very concerned as the delay in getting an Ambulance to them in time could result in a loss of life and that this has been raised at Parish Council meetings for many months. Cllr Oatway advised that in the event of a loss of life, the responsibility would lie with Wiltshire Council and not MLPC

The matter was raised with SWAS in April 2019 to see if their navigation services could be alerted to the fact that they can't access via Old Severalls Lane but we were advised that as resources can potentially come from anywhere in Wiltshire (ie emergency services either passing or the nearest available resource), it would be impossible to implement. SWAS confirmed that their business services were advised 'DO NOT TURN RIGHT AT THE VILLAGE HALL WHEN ENTERING THE VILLAGE' but that this action could not be guaranteed.

**Action - Cllr Oatway to follow up with Mark Standby @ WC**

## Road Repairs

- Remedial repairs have been carried out at the bottom of the village towards Priory Cottage. Work is ongoing and will be completed eventually.
- Priority has been given to road repairs at Little Salisbury which Cllr Oatway raised with Cllr Kunkler. Markings have been made around the various holes which indicate that some action/repairs could be imminent.

## WW1 Commemorative Trees

- Cllr Fall thanked Cllr Wells for providing the water tank by the trees which facilitated watering during the dry period.

## Finance Committee Report:

Cllr Cayzer-Colvin that the balance of the MLPC Bank Accounts were confirmed as follows as at 19.10.2020

Current Account	£ 9,942.29
Reserve Account	£ 10,000.00

Both Precepts have now been received - c. £14k

We have spent just under £7k so far this year with c. £3,500 being spent on maintenance.

A 50% deposit has been placed on the New Mill sign post (£795.00) and when this and the Littleworth signposts are ready for delivery the balance of both payments will fall due - £1,590.00

Due to the cancellation of planned events this year due to Covid 19 the bank accounts appear healthier than expected so we need to consider some projects while we have capital available.

Cllr Fall suggested we proceed with the planned further improvements at the play park and the purchase of 2 Sarcen Stones to be placed alongside the WW1 trees planted last year on Milton Hill.

Cllr Oatway reminded the committee that there were also a further 3 fingerposts to replace in the Parish (Milkhouse Water, Fyfield and the Crossroads) which would cost c. £5k.

## Village Hall

Extensive works are being carried out at the Village Hall making the most of the time while the hall is out of use to the public. There has been some extensive decorating, underfloor heating, kitchen refurbishment and improvements made to the bar area.

It was noted that the Village Hall Committee are doing a fantastic job and working well together and credit was made to Peter Miles' management.

It was expected that the Rough and Tumble event in Jan 2021 would not be going ahead.

Cllr Wells confirmed that he was happy to continue as Parish Council representative. He gave a brief summary of the financial report for the year.

- The accident in early Jan 2019 resulted in the hall being closed for 4 months but they were able to recover lost income of £4,091 from their insurers
- Events during the year raised £2,180 despite not having full use of the hall. (Rough and Tumble, Bowls nights, pub nights, quiz, cricket, Harvest Supper etc)
- Improvements included acoustics, new website, improvements to kitchen (new cooker, water boiler etc)
- In 2020 the committee utilised some of the accumulated funds together with a COVID 19 grant of £10k from WC (compensation for the hall having to close) by adding a dishwasher and making additional improvements to the kitchen and bar area all

## Chairmans Notices

- Cllr Oatway advised that Liz Campion had been moved to a Care Home in Chipping Norton in August. A flower arrangement was sent to Liz sending best wishes from all at MLPC.
- Mark Brodie has organised a Milton Lilbourne Cricket Team with games taking place over the summer months. Cllr Oatway has secured a £1k donation from the Area Board at Wiltshire Council for the team to help them on their way.
- Lord Lieutenant of Wiltshire wrote to all Parish Councils thanking them for their inspirational contribution made to their communities during this challenging period
- Wiltshire Council have cleared all drains from Cumberland Lodge up to Eastleigh House, however it continues to be blocked up again outside Somerset House. Cllr Oatway to contact the owners of Somerset House to clear their ditch adjacent to the village street.
- It is intended to install Christmas Trees along The Street again to bring some village cheer and lift the spirit. Cllr Wells confirmed he would provide the tele handler on the day of installation
- Remembrance Service - a short wreath laying service is being arranged for Sunday 8th November at the Village War Memorial. Cllr Oatway representing the Parish council will be taking responsibility for this operation in line with National Government Guidelines. A risk assessment will be prepared and Wiltshire Police notified. All are welcome in principle to come - gatherings in groups of no more than 6 with 2m distancing. All agreed, in principle, to go ahead with this event.
- Future Meetings - meetings should continue in a more structured manner where the public have access to join which is their public right. Cllr Cayzer-Colvin offered to host meetings by Microsoft Teams and would be happy to cover the cost. The Chairman expressed his thanks.

## Any Other Business

- Cllr Clayden raised the broken railings at New Mill which has now become a Health and Safety Issue. Cllr Oatway confirmed that he had a site meeting with Richard Dobson and that the reinstallation is being assessed by Wiltshire Council. Timescales to be confirmed.  
**Action - Cllr Oatway**
- Parish Steward - Cllr Clayden raised concerns about the workload carried out by our PS. He advised that he had personally cleared and dug out all the drains in New Mill the weekend before the PS was due to visit and also cleared stones by the canal building which had not been cleared for 18th to 24 months. Cllr Oatway questioned the work that Cllr Clayden had carried out as he had walked New Mill after Cllr Clayden had cleared the drains and was of the opinion that the PS had completed this work. Cllr Clayden confirmed that the drains remained as he had left them and that no further work had been carried out by the PS. It was agreed Cllr's Oatway and Clayden would speak outside of the meeting as there was an expectation by New Mill residents that the PS should be more proactive than he is.
- Cllr Clayden advised that there is a collapsed Drain on the road opposite the T junction whereby the substrate is clearly being impacted. This has been reported to WC via the ticketing system but appears to have been wiped. Cllr Oatway will raise this with the Council Engineers  
**Action - Cllr Oatway**
- The bank on the hill by 'Willow Thatch' is becoming increasingly eroded and vertical with due to the width of farm vehicles and lorries wearing away at the Bank. There appears to be no simple solution but the PC would keep an eye on this
- Cllr Fall requested the minutes to be produced as quickly as possible after the PC meetings. Cllr Oatway confirmed that he would return them to the Clerk within 24 hours of receipt in order for them to be circulated.
- Cllr Minnear advised that the newly refurbished Notice Board outside of the Village Hall was leaking (the compartment nearest the road). Cllr Fall confirmed that he would contact Ben Rhodes to revisit and make good  
**Action - Cllr Fall**
- Cllr Minnear asked if the salt bins would be filled this year as they weren't filled last year. Cllr Oatway advised that flyers were sent to all households in the village advising that salt was available for pick up at the Village hall last winter and was delivered where people had no access to transport. Cllr Wells advised that he is still storing some salt and could arrange for salt bins to be filled from this stock.  
**Action - Cllr Wells**
- Declaration of Acceptance of Office to be completed by Cllr Clayden and signed off by Cllr Oatway  
**Action - Cllr Oatway to sign off**

The meeting was brought to a close at 8.15pm. The date of the next meeting is to be arranged.

Minutes submitted by: Clerk, Sarah Spanswick  
Minutes approved by:

